



OUR COMMITMENT TO YOUR PRIVACY

There are some changes in data protection law, so we wanted you to know that we've updated our <u>Privacy Notice</u>. Your trust is important to us, and we want to make sure you understand what these changes mean for you.

You may already have heard about the new European General Data Protection Regulation (GDPR) which will come into force on 25 May 2018. It represents one of the biggest changes to data protection rules in two decades.

GDPR is Europe's new framework for data protection. The EU's GDPR website explains that the legislation is designed to harmonise data privacy laws across Europe and give greater protection and rights to individuals.

Important – action required

To continue receiving information from the Derivatives Service Bureau after May 25th, please re-subscribe on our website by clicking here. Please note that if you do not re-subscribe, we may be limited in how we are able to provide our services to you.

What the Derivatives Service Bureau is doing about GDPR

The Derivatives Service Bureau's business is about managing data in a secure and protected manner. As part of our best practice we take data protection extremely seriously. If you'd like to find out more, our policy is available here.

To ensure we are compliant with GDPR, we are:

- Updating our processes and policies for privacy and data protection
- Training the Derivatives Service Bureau's staff on the new regulations
- Removing old and obsolete user details
- Investigating our IT security and testing and updating where necessary

Improving marketing processes and systems

Information the Derivatives Service Bureau holds about you

To provide services and information to you as a client or contact, we need to hold and process personal data.

Some of the personal information we may hold on you	How we use this information
Your name	To fulfil our contractual obligations to you.
Your telephone number	To fulfil our contractual obligations to you.
Your email address	To fulfil our contractual obligations to you. To provide additional information about the Derivatives Service Bureau, its services or publications/articles.





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